

BROKEN ARROW  PUBLIC SCHOOLS  
Educating Today *Leading Tomorrow*

Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 08/20/2021

Contract/Agreement Vendor: **Heartland**  
Name of Vendor & Contact Person  
deborah.ricks@e-hps.com  
Vendor Email Address

Summary  
CN  
Reason/Audience to benefit

BOE Date

**\$37,853.00**  
Amount of agreement

Person Submitting Contract/Agreement for Review: Emily McNally, RD/LD

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Emily McNally RD/LD

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member: Lori Kerns Lori Kerns

Funding Source: CN 22 22.000.3140.432.700.0000.000.022  
Fund/Project OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

## MEMORANDUM

To: Dr. Janet Vinson  
Lori Kerns

From: Luanne Goodacre

Date: September 13, 2021

Re: Heartland RENEWAL Agreement

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### **SUBJECT**

Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Heartland to provide support for point of sale and back of house nutrition programs to all sites for the 2021-2022 school year. The approximate cost to the District will be \$37,853.00 and will be paid with Child Nutrition Funds. L. Goodacre

### **ENCLOSURES/ATTACHMENTS**

RENEWAL Agreement

### **SUMMARY**

#### **FUNDING**

Child Nutrition Funds

### **RECOMMENDATION**

Approve

# Heartland

Heartland Payment Systems  
dba Heartland School Solutions  
PO Box 936565  
Atlanta, GA 31193-6565

**THIS IS A QUOTATION** for Annual Support/Subscription Services Renewal. Please sign and provide a purchase order number, or respond with changes needed by 08/24/2021. If your establishment does not require purchase orders, please sign as agreement and return to us; invoices will be forthcoming.

Annual Support/Subscription Renewal 2021/2022

**Bill To:**

Broken Arrow Public Schools  
701 S Main St  
Accounts Payable  
Broken Arrow

OK 74012-5528

**Billing Contact Information:**

First: Luanne Last: Goodacre  
Email address: lgoodacre@baschools.org  
Phone Number: 918-259-4565

If address information is incorrect, please make corrections above.

Please be aware the above billing contact will be sent all future invoices, statements, and other billing communications.

Customer #	Contract #	Location (if applicable)	Terms	Invoice Date
2765360-208903	MOS_00001780	Broken Arrow OK	Net 30	07/01/2021

Coverage Start Date	Coverage End Date	Product Code	Item Description	Quantity	Annual Unit Price	Extended Price
08/01/2021	07/31/2022	HSS1256	SUP: FR App Scan Add-On Annual	1	\$ 548.00	\$ 548.00
08/01/2021	07/31/2022	HSS1080	SUB: Mosaic Cloud Front of the House	29	\$ 925.00	\$ 26825.00
08/01/2021	07/31/2022	HSS1084	SUB: Discount Mosaic Cloud Back of the House	29	\$ -102.50	\$ -2972.50
08/01/2021	07/31/2022	HSS1082	SUB: Mosaic Cloud Back of the House Multi-Site	29	\$ 425.00	\$ 12325.00
08/01/2021	07/31/2022	HSS2011	SUB: MySchoolApps Online 5001-10000 Sites Subscription	1	\$ 4100.00	\$ 4100.00
08/01/2021	07/31/2022	HSS1083	SUB: Discount Mosaic Cloud Front of the House	29	\$ -102.50	\$ -2972.50

Coverage Start Date	Coverage End Date	Product Code	Item Description	Quantity	Annual Unit Price	Extended Price
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Renewal Quotation Total:	\$	37,853.00
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If you require a PO to be referenced on your invoice, please provide the PO# \_\_\_\_\_

First Name:

Last Name:

Email:

Date:

Fiscal Year  
2021-2022

Fund  
22 Child Nutrition Fund 2

# Accounting Purchase Order

Broken Arrow Public Schools

PO No  
2022-22-171

PO Date  
8/17/2021

Ship To: Broken Arrow Public Schools  
Child Nutrition  
109 S 5th  
Broken Arrow Public Schools  
Broken Arrow OK 74012

Amount  
\$0.00

Date Requested: 8/10/2021  
Date Approved: 9/13/2021

Requested By  
LINDA HENDERSON

Encumbered By

Approved By

Vendor No: 40453  
To: HEARTLAND PAYMENT SYSTEMS INC  
  
HEARTLAND SCHOOL SOLUTIONS  
90 NASSAU STREET  
PRINCETON NJ 08542

Description: 000/LICENSE EXTENSION/022

Description	Vendor Item No	Qty	Unit Price	Extended Price
	Amount	Start Date		Classification
SAAS: MOSAIC CLOUD FRONT OF THE HOUSE 8/01/21 - 7/31/22	HSS1015	1.000	\$0.00	\$0.00
SAAS: DISCOUNT MOSAIC CLOUD FRONT OF THE HOUSE 8/1/21 - 7/31/22	HSS1018	1.000	\$0.00	\$0.00
SAAS: MOSAIC CLOUD BACK OF THE HOUSE MULTI-SITE 8/01/21 - 7/31/22	HSS1017	1.000	\$0.00	\$0.00
SAAS: DISCOUNT MOSAIC CLOUD BACK OF THE HOUSE 8/01/21 - 7/31/22		1.000	\$0.00	\$0.00

*Current PO.  
Should CN  
put in ~~a new~~  
another PO  
for the difference?  
Please let Emily  
McNally know  
what to do next.  
Thanks,  
Marsha*